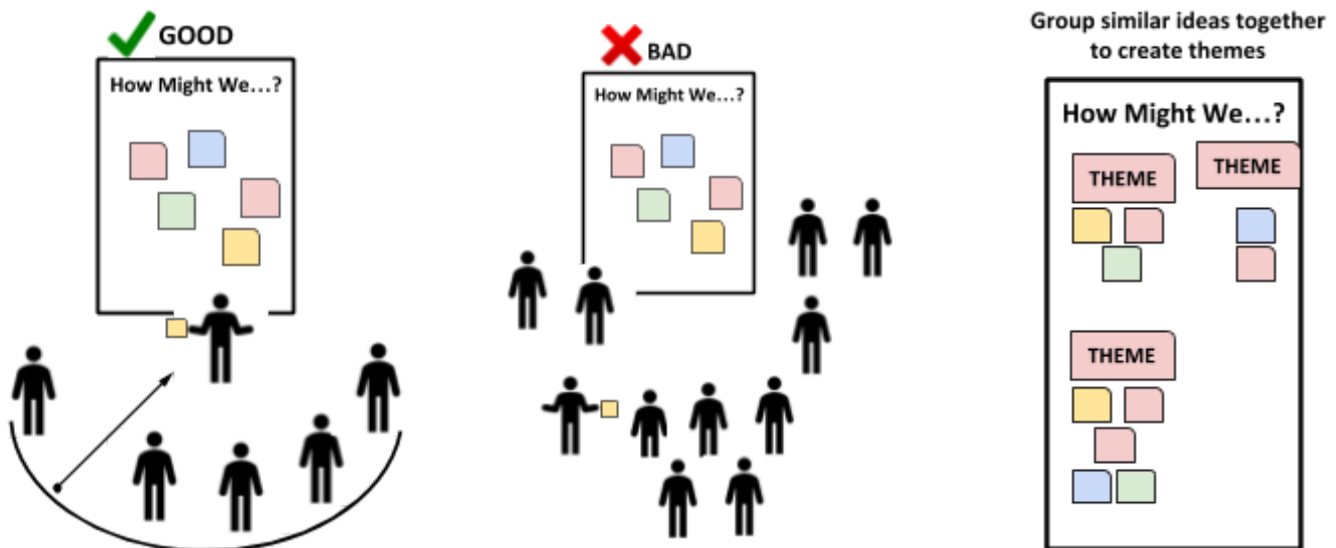


Co-Facilitator Guide

Thank you for your support as a co-facilitator! In this role please:

- **Be a super-participant!** Stay engaged throughout the process and help inspire others to actively participate.
- **Listen intently** To identify common themes & ideas, pay special attention to ideas that feel energizing (head nods and oohs & ahhs) and/or may be practical and quickly implementable
- **Mind the time** View the clock as your friend, it will help get things done quickly
- **Hold a “One Conversation Brainstorm”** Only one person talks / shares their ideas at a time, NO side conversations, all ideas are good ideas
- **Keep the group physically organized** around the brainstorming board (see below)
- **Feel free to “theme” in real time** by grouping similar ideas together and then creating a “theme heading” on a larger post-it note (see below)



[Click here](#) to watch a quick video with tips for success